



Contract Opportunity: Farmer's Market Manager

The **Grandmont Rosedale Development Corporation** (GRDC) is a non-profit community development corporation working to preserve and improve the Grandmont and Rosedale communities of northwest Detroit through housing and economic development. GRDC is currently seeking a qualified contractor to manage the Northwest Detroit Farmer's Market. Reporting to the Economic Development Manager, the Market Manager duties include the following:

- Produce weekly neighborhood farmer's market on Thursday afternoon 4 – 8 pm from June through October 2021.
- Recruit, screen, and coordinate volunteers and interns as needed for efficient market operation.
- Coordinate advertising and community outreach to attract customers.
- Organize supplemental programming such as cooking demonstrations, health screenings, children's activities and/or entertainment to enhance the market experience and attract customers.
- Administer SNAP, Double Up Bucks, Project Fresh and other food benefit programs, including necessary reporting.
- Monitor expenses and revenues in accordance with approved program budget.
- Assist with fundraising to support market operations and supplemental programming.
- Attend Detroit Community Market meetings and other farmers' market networking activities on behalf of the Northwest Detroit Farmer's Market as needed.
- Report regularly on market operations to GRDC Economic Development Manager.

To be considered, please email your resume and references to **ED@grandmontrosedale.com** by **5/1/2021**.

Grandmont Rosedale Development Corporation
19800 Grand River Ave
Detroit, MI 48223