



c/o Grandmont Rosedale Dev. Corp.  
19800 Grand River  
Detroit, MI 48223  
313-387-4732, ext. 117

## Vendor Rules and Regulations

### Produce Vendors

- ❑ No one shall be permitted to sell any produce or product grown by any other parties, other than vendors family or employees, with the following exceptions:
  - (1) A farmer may sell produce grown by a relative who is also a farmer, as long as the produce is identified by a sign, identifying who grew it and where it was grown;
  - (2) A farmer may enter into a partnership agreement with a neighboring farmer to sell produce raised by that neighbor, provided that the additional produce is not generally available at the market;
  - (3) A farmer has received approval from the market manager.
- ❑ A farmer may sell Michigan products not produced by them, but associated with their crop. For example, honey obtained from a local beekeeper whose bees would have pollinated their crop.
- ❑ Farmers shall sell at the market only fresh, sound, wholesome produce and products. All food shall be from sources approved or considered satisfactory by the local health officials and the Department of Agriculture, and shall be clean, wholesome, free from spoilage, free from adulteration and misbranding, and safe for human consumption.
- ❑ **TRANSPARENCY:** Farmers should identify in their signage where their food was grown.

### Foodstuffs Vendors

- ❑ A foodstuffs vendor is any person who is actually engaged in the production of any material(s) made into or used as food.
- ❑ Finished foodstuffs may include (but are not limited to) baked goods, confections, spice mixes, beverages, etc.
- ❑ Any foodstuffs offered for sale in closed packages or sealed containers shall bear an approved label stating the producer's name and address, name of the product, ingredients, and net weight or measure. All labeling of any package or container(s) must comply with the State of Michigan Department of Agriculture, Food Division regulations.
- ❑ All foodstuffs offered for sale must be prepared in an inspected and approved kitchen.
- ❑ All foodstuffs prepared in a home kitchen shall comply with all provisions of the Michigan Cottage Food Law enacted in 2010, including labeling.
- ❑ All foodstuffs items will be accepted at the discretion of GRDC.

### **Tokens and Project FRESH coupons**

- ❑ The market utilizes wooden tokens for purchases by customers using SNAP/food stamp benefits and credit/debit cards (see separate agreement, enclosed). The market utilizes metal tokens for purchases by customers using Double Up Food Bucks. The market also accepts paper coupons for the Project FRESH and Market FRESH programs. All vendors must accept all tokens and coupons.

### **Stall Standards**

- ❑ Vendors must have their stalls set up and ready for operation at the scheduled opening of the market. Tents will be set up by vendors with the assistance of volunteers when available between 2:00PM – 2:45 PM. Vendors may set out their goods between 2:00PM – 3:00PM. Market masters will not be responsible for setting up tents.
- ❑ Merchandise is to be displayed within stall boundaries. No merchandise may be displayed in aisles.
- ❑ Stalls shall be kept free of garbage and trash. “Garbage” is defined as spoiled, leftover, or unwanted perishables; “trash” is defined as any containers or wrappings such as cardboard boxes, newspapers, and any item(s) brought to the market for sale that needs to be discarded. All garbage and trash must be removed from the stall area and taken away. Trash receptacles placed around the market should not be filled with any of the above mentioned items.

### **Stall Rental - (See Payment Schedule and Vendor Fees on last page)**

- ❑ The market shall begin Thursday, June 6, 2019 and will continue every Thursday through October 10, 2019. Hours of operation are 3:00PM-7:00 PM; the market will be closed July 4<sup>th</sup>, 2019.
- ❑ The cost to rent each 20x20 ft. is provided in the payment schedules and vendor fees. Vendors may pay in cash or write a check payable to GRDC. Payments are due prior to the opening of the market every Thursday.
- ❑ Alternatively, vendors receive a 10% discount by paying stall rental fees in two installments, cash or check payable to GRDC. Payment dates are June 6<sup>th</sup> and August 1<sup>st</sup>.
- ❑ Vendors receive a 20% discount by paying for the entire season in one lump sum:  
**June 6 – Oct. 10, 2019 - DUE on or before June 6, 2019**
- ❑ **Returning: Rotating Vendor Stall.** If your business has been selected to be a rotating vendor, the market manager will let you know which date(s) you will be participating in the market. The daily fee for rotating vendors is \$30, due at the beginning of market.
- ❑ Each vendor shall meet briefly with a GRDC representative prior to his or her initial participation in the market, to review market rules and regulations and to sign the stall rental agreement.

### **Safety and Behavior**

- ❑ Smoking is NOT allowed in immediate market areas.
- ❑ Firearms and Fireworks are NOT allowed at the market.
- ❑ Consumption or sale of alcoholic beverages or any controlled substance(s) is not permitted in the market or on market grounds.
- ❑ No cars allowed in tented market area after 2:30PM. If merchandise/ produce needs to be unloaded, a cart can be used.

- ❑ Vendor will be responsible for any injury to himself/herself, vendor’s employees, other vendors and/or the public which are caused by vendor’s negligence, and which occur while vendor is at the market or while the vendor is moving merchandise to or from the market.
- ❑ Use of profane, vulgar, or abusive language will not be tolerated in the market or on market grounds.
- ❑ No horse playing or running in the market area is allowed.

**Property**

- ❑ Neither the Market nor Grandmont Rosedale Development Corporation is liable for theft of or damage to any of the vendors merchandise or property before, during, or after market hours.
- ❑ No merchandise, trash or garbage should be left in the market area by vendor after vendor leaves the market.

**Liability Insurance**

- ❑ Each food vendor is strongly encouraged to obtain liability insurance covering its activities at the Northwest Detroit Farmers’ Market. \* For a low cost insurance option, as well as member discounts, educational programs, and networking across farmers markets, we encourage all vendors to join the Michigan Farmers Market Association. For more information please visit [www.mifma.org](http://www.mifma.org).

**THE UNDERSIGNED VENDOR HAS READ THE FOREGOING MARKET RULES AND REGULATIONS, INCLUDING THE INDEMNIFICATION, WAIVER, AND INSURANCE PROVISIONS, UNDERSTANDS ALL THE TERMS OF THE AGREEMENT, AND HEREBY AGREES TO ITS TERMS BY SIGNING BELOW.**

Applicant/Vendor Signature \_\_\_\_\_ Date \_\_\_\_\_

COMPLETE, SIGN, AND RETURN THIS AGREEMENT TO:

By mail:  
 Northwest Detroit Farmers’ Market  
 c/o Grandmont Rosedale Development Corporation  
 19800 Grand River, Detroit, MI 48223  
 313-387-4732, ext. 117 or 103

By email:  
 Northwest Detroit Farmers’ Market  
 c/o Kitty Yarbrough  
 NWDFM@grandmontrosedale.com

## Payment Schedules and Vendor Fees:

### PRODUCE:

10% discount by paying in two installments:

- June 6 \$260 (10 weeks @ \$26/wk)
- August 1 \$260 (10 weeks @ \$26/wk)

**\$520 total for season**

20% discount by paying in total:

- \$480 ( 20 weeks @ \$24/wk)

**Total for season due on or before June 6, 2019**

Weekly

- \$600 ( 20 weeks @\$30/wk)

**Due at the beginning of each market**

### FOOD TRUCKS:

10% discount by paying in two installments:

- June 6 \$130 (5 weeks @ \$26/wk)
- August 1 \$130 ( 5 weeks @ \$26/wk)

**\$260 total for season**

20% discount by paying in total:

- \$240 ( 10 weeks @ \$24/wk)

**Total season due on or before June 6, 2019**

Weekly

- \$300 ( 10 weeks @ \$30/wk)

**Due at the beginning of each market**

### VARIETY VENDORS (Baked goods etc.):

10% discount

- June 6 \$230 (10 weeks @ \$23/wk)
- August 1 \$230 (10 weeks @ \$23/wk)

**\$460 total for season**

20% discount by paying in total:

- \$400 (20 weeks @ \$20/wk)

**Total season due on or before June 6, 2019**

Weekly

- \$500 ( 20 weeks @ \$25/wk)

**Due at the beginning of each market**